



# ORDER


## OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus Property to be disposed in Public (online) Auction

**WHEREAS**, in a regular meeting of the Polk County Commissioners Court held August 12, 2014, certain items as listed on Asset Management Forms attached hereto as "Exhibit A" consisting of ( 6 ) pages, were determined to be surplus property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

**THEREFORE**, the aforementioned items on listed on Exhibit "A" of this Order are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor:

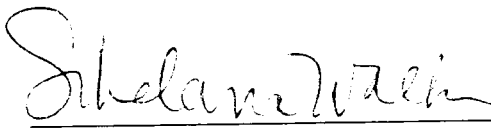
**BE IT FURTHER ORDERED**, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (in said auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

  
John P. Thompson, County Judge

### CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on August 12, 2014.

**IN WITNESS WHEREOF**, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.

  
Schelana Walker, County Clerk  
Polk County, Texas

(Seal)

# Polk County Asset Management Form

1305

Type of Transaction (check one)

Transfer  
 Surplus/Salvage  
 Waste

✓

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
Acer Monitor	70100569337
Acer Monitor	917280210475106953H7W921
Multimedia Speaker	(4)
Ribbons	8
Hanging Plastic Wall Bins	(5)
Mouse	(3)
Drawer extender (Keyboard tray)	
2008 Legal Directories	

Transferring/Selling Dept.

County Clerk  
 Scholana Walker

Dept. Head Signature

Receiving Department

Surplus

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

To be sold in next auction.

# Polk County Asset Management Form

1306

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	IBM COMPUTER	81313DU LKTNL2L
	IBM COMPUTER	COUNTY # 000007186 S/N - 152292CBURBA VFC5
	Royal 501 PLUS Typewriter	County # - 540 S/N: UNKNOWN
	ADLER - ROYAL TYPEWRITER	Model # AE-800

Transferring/Selling Dept.

Dept. Head Signature

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

To be sold in next auction.

# Polk County Asset Management Form

1332

Type of Transaction (check one) Transfer   
Surplus/Salvage   
Waste

Date of Transaction 7-30-2014

County TAG  
 Inventory Items

1. 017071
2. 000002118  
10645
3. —
4. 000002835
5. —
6. —
7. —
8. -2201
9. —

Description of Equipment	Serial Number
HP LASERJET 2200D	USBGJ19579
IBM 2390 001	11-L0406
HPLASERJET 4 PLUS	JPGH045605
IBM 4230 4S3	01-DG 057
APC SUA 1500 RM2U	AS0646132128
FUJITSU FI 5750C	106616 2007-9
HPLASERJET 4	USBB 124446
IBM 4214-2	41-15202
HP DESKJET 960C	MY2671B156

Transferring/Selling Dept. DATA PROCESSING

Dept. Head Signature *Shirley Hill*

Receiving Department \_\_\_\_\_

Dept. Head Signature \_\_\_\_\_

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

1333

Type of Transaction (check one) Transfer

Surplus/Salvage

Waste

Date of Transaction 7-30-2014

County TAG  
 Inventory Items

	Description of Equipment	Serial Number
10. —	IBM 5394 01B	23-30436
11. 00000 1231	IBM PC 6581 L5F	23 AG WXZ
12. 010 409 <sup>JC</sup> 1338	IBM 6482 L4G	23HY HCH
13. JC 010 409 1347	IBM 6384 VU0	231 3 53B
14. JC 010-409-1342	IBM 6482 L4G	23 H Y G Y X
15. JC —	IBM 6482 L4G	23 H Y G P X
16. JC	IBM 6482 L4G	23 H Y G Y W
17. 000000 936	IBM 5394 01B	23-30125
18. 00000 5976	TCS 6680	DYC 329 561

Transferring/Selling Dept. DATA PROCESSING

Dept. Head Signature *Steve Hultin*

Receiving Department \_\_\_\_\_

Dept. Head Signature \_\_\_\_\_

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

1334

Type of Transaction (check one)      Transfer

Surplus/Salvage     

Waste     

Date of Transaction      7-30-2014

*County TAG*  
 Inventory Items

- 19. —
- 20. 0000 4259
- 21. 00000 6789
- 22. 00000 5782
- 23. 021 414
- 24. 00000 6471
- 25. —
- 26. 00000 6245
- 27. 000 2082

Description of Equipment	Serial Number
IBM 7861 015	41-36773
IBM 5294	41 701
HP LASERJET 4000	4975
HP LASERJET 4000 T	USEK 007 173
HP LASERJET 4 PLUS	JPG K 06 2754
HP LASERJET 4000	USMC 130 769
HP Color LASERJET	CNG FG 20234
RIcOh 6800	803 2169
SWINtec 7000	9008 01539

11902  
 Transferring/Selling Dept.      DATA PROCESSING

Dept. Head Signature      *[Signature]*

Receiving Department      \_\_\_\_\_

Dept. Head Signature      \_\_\_\_\_

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

1109

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
Fujitsu Scan Snap Color Image Scanner 3510	627678
Television	15019503

Transferring/Selling Dept.

County Judge

Dept. Head Signature

*Jan Sandley*

Receiving Department

Maintenance

Dept. Head Signature

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DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Both items listed are non-working.